Note

Embassy of <u>国家名称</u> in China:

The Consular Service Center of the Ministry of Foreign Affairs of the People's Republic of China presents its compliments to the Embassy of <u>国家名称</u> in China, and has the honor to request the Embassy to issue <u>single entry</u> [*入境次数 or two entries/multiple entries] visa to <u>Mr./Ms.领队姓名</u>,<u>领队职务</u> of <u>单位名称</u>, and other <u>随行人员人数</u> members.

They(or He/She) are leaving for <u>目的城市</u>[*申根多国需列所访各个申根国入境城市名称] on <u>启程日期</u> to <u>出访事由</u>. They (or He/She) will stay for <u>停留天数</u>[*申根为申根区内停留总天数] days.

The Consular Service Center of the Ministry of Foreign Affairs of the People's Republic of China avails itself of the opportunity to renew to the Embassy of <u>国家名称</u> in China the assurances of its highest consideration.